

ADMISSION PROCEDURE AT THE UNIVERSITY OF WARSAW



Higher education system in Poland

Triple-level system of higher education:

⇒ **first cycle studies**

⇒ **second cycle studies**

⇒ **third cycle studies (doctorate)**

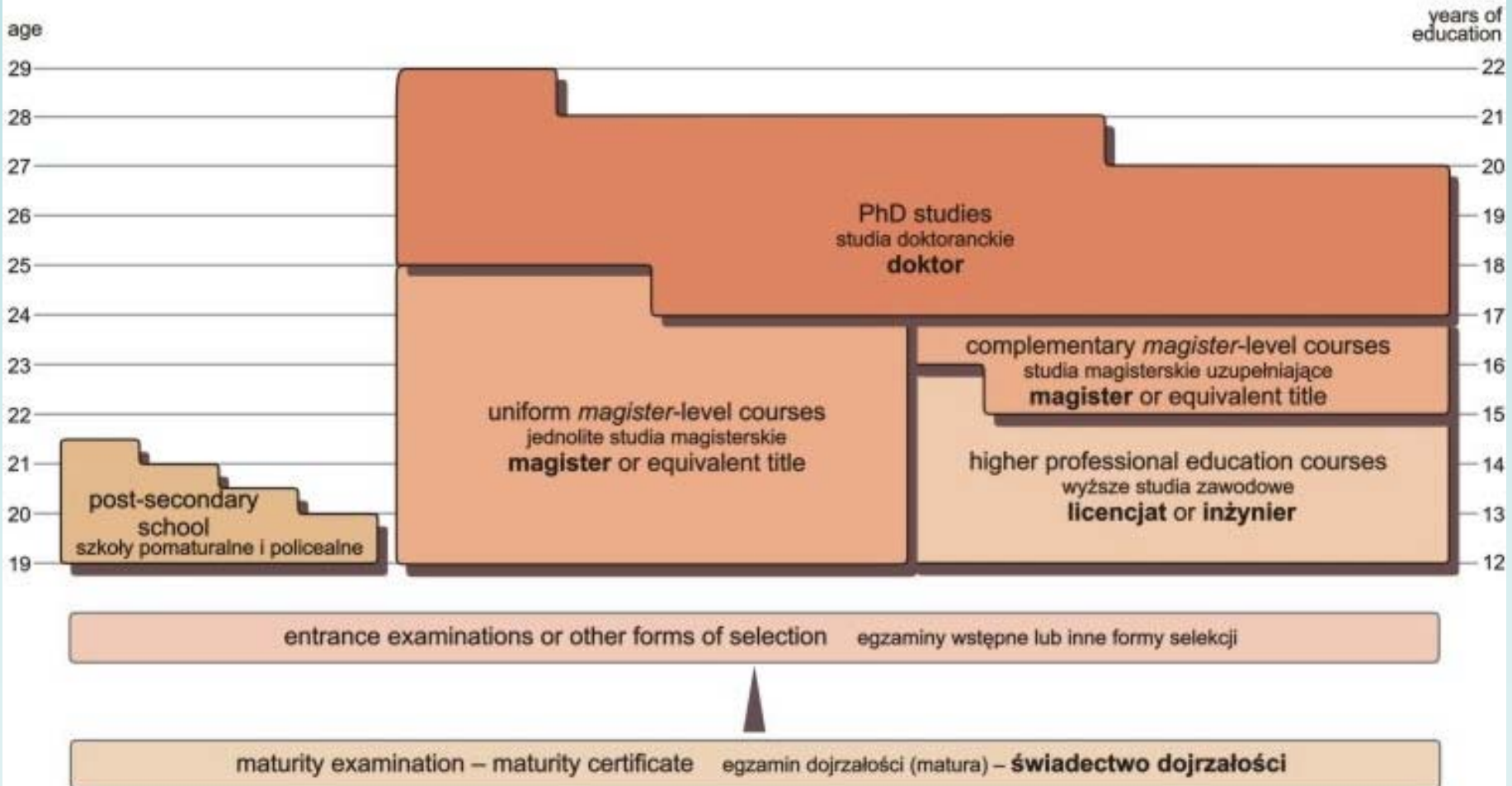
⇒ **uniform MA studies:**

law, psychology, medicine,
theology, fine arts

⇒ **postgraduate studies** – another type of studies for higher education diploma holders

Organization of studies in Poland

THE EDUCATION SYSTEM IN POLAND



Modes of studies in Poland

The studies are conducted in the following modes:

- ⇒ **full-time** (day studies)
- ⇒ **part-time** (evening, extramural)



Admission procedure for studies at UW - legal regulations

- *Law on Higher Education, Act of 27th July, 2005* adopted by the Polish Senate - regulates higher education in Poland
- Resolution of the University of Warsaw Senate - includes detailed qualification rules for long-term studies at the University of Warsaw
- The UW Senate Resolution is prepared
 - ✓ in accordance with *Law on Higher Education, Act of 27th July, 2005*
 - ✓ on the basis of the resolutions issued by University of Warsaw recruiting units



Admission procedure for studies at UW

- Admission procedure for long-term studies at UW is centralized.
- The central administrative unit coordinating admission procedure is Recruitment Office.
- Recruitment Office actively and efficiently supports and cooperates with all UW recruiting units in the scope of:
 - preparation of legal acts on admission procedure,
 - on-line registration of candidates,
 - information service for candidates,
 - providing technical resources.



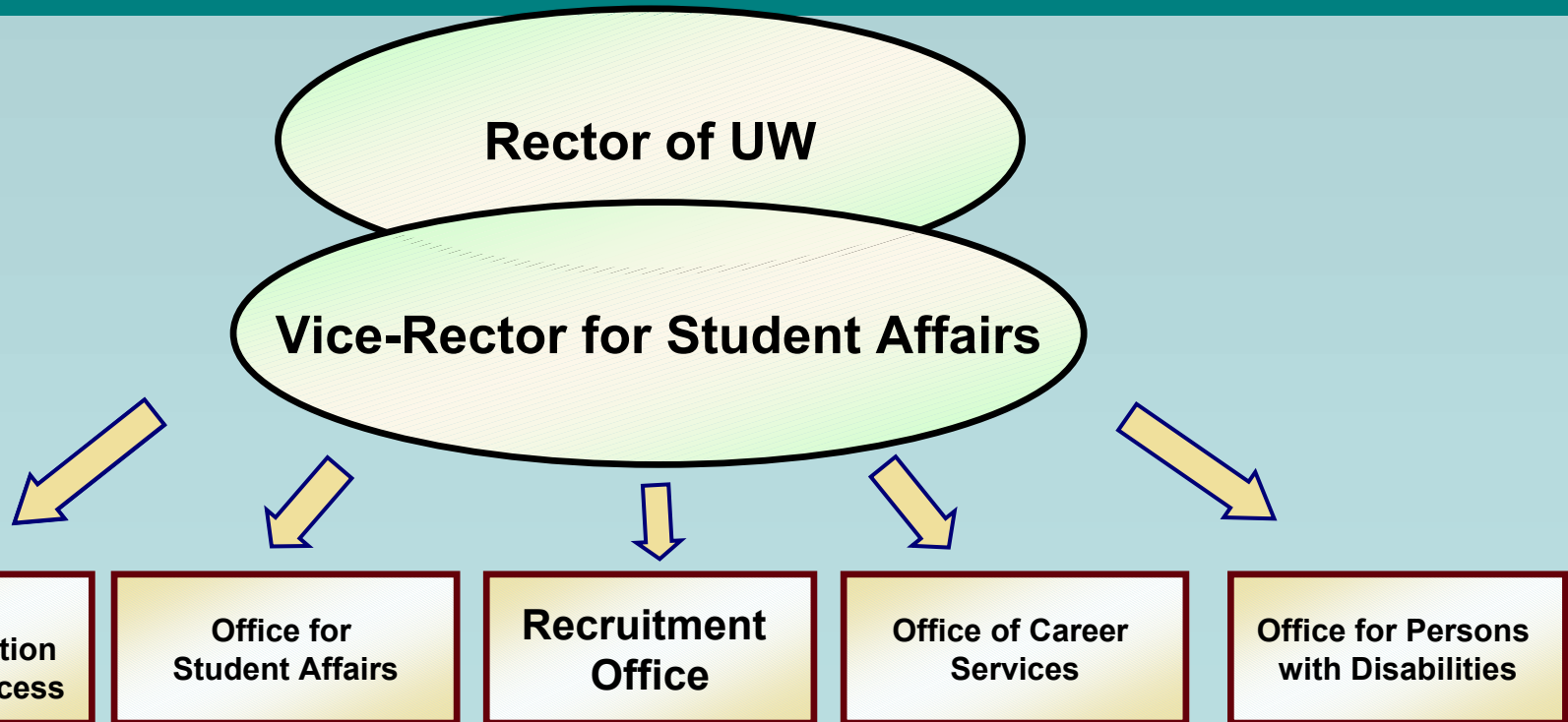
Admission procedure for studies at UW

Admission step by step

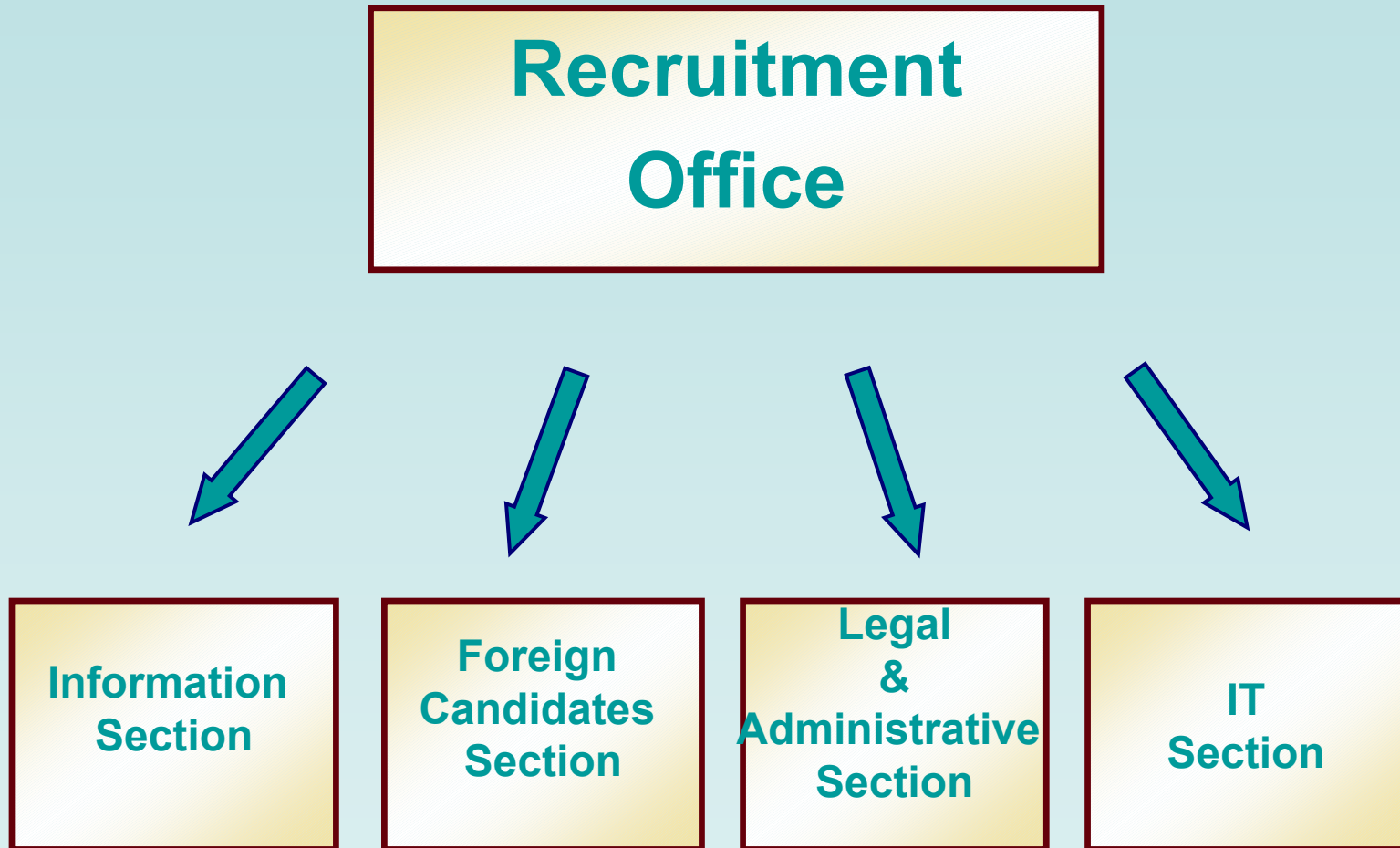


- ✓ On-line registration
- ✓ Qualification procedure – the form depends on chosen field of study and document entitling to undertake studies (high school diploma, engineer, B.A., M.A. or equivalent)
- ✓ Results announcement
- ✓ Submitting required documents by qualified candidates
- ✓ Decision on admission/ non-admission

Administrative Structure Of Vice-Rector For Student Affairs Division



Structure of Recruitment Office



Aims and tasks of Recruitment Office

- Preparation of legal acts on admission procedure at UW
- Organization of admission procedure for all fields and types of studies:
- Internet Registration of Candidates (IRC)
 - application fees service
 - high school examinations results service
 - administrative service of Central Entrance Exams
 - supporting recruitment commissions
 - assisting candidates
 - organization of foreign candidates admission procedure
- Preparation of admission procedure statistics
- Information service on studies, including creating and updating information package for candidates on:
 - admission procedure
 - social and living conditions
 - course of studies
- Active participation in the promotion of University of Warsaw educational offer



Promotion of UW educational offer

Promotion activities

- Open Days at UW (in September and March)
- Participation in the *Study In Warsaw* program
- Educational Fairs in Poland: (Warsaw, Poznań, Kraków, Lublin, Toruń, Rzeszów, Kielce) and abroad (Austria, Spain, the Netherlands, USA)
- Meetings with Polish and foreign candidates (at schools or at the UW campus)
- Periodic lectures for high school youth and teachers given by academic staff



Information for candidates

- Organization of information meetings on admission procedure for candidates
- Preparation and publishing information brochures and leaflets on admission procedure (both in Polish and English)
- Service of informational and IT systems (including on-line registration):
 - ✓ providing candidates with the first in Poland fields of studies browser operating on the basis of selected high school exams
 - ✓ administration of on-line discussion forum for candidates
- set of radio programs broadcast by Academic Radio „Campus”



The system of Internet Registration of Candidates (IRC)

Internet Registration of Candidates – irk.uw.edu.pl:

- ✓ 7th April – 3rd July in the academic year 2008/2009
- ✓ obligatory for all candidates applying for long-term studies at UW
- ✓ contains catalogue of fields of studies offered by UW which includes:
 - descriptions of particular studies
 - detailed information on qualification procedure for all types of educational documents entitling to undertake studies (high school diploma, engineer, B.A., M.A. or equivalent)
 - deadlines for registration and admission
- ✓ contains technical support and discussion forum for candidates

The system of Internet Registration of Candidates (IRC)

- ✓ **constitutes practical and effective tool of communication between candidates and particular UW recruiting units**
- ✓ **is a useful source of information for candidates**
 - admission schedule
 - stages of admission process
 - results of the qualification procedure in candidates' individual registration accounts
 - required documents
 - possibility to exchange information with other candidates at discussion forum
- ✓ **is a useful source of information for UW didactic and administrative units**
 - candidates' educational and contact details
 - paid/unpaid application fee payment
 - promotion of UW educational offer
 - statistics (number of candidates applying for particular field of study, popularity ranking of fields of studies, etc.)
 - possibility to transfer students' details from IRC directly to the University Study-Oriented System (USOS)



University of Warsaw, Candidates Registration for Studies

Start

Catalogue

Registration

Log in..

Help



Recruitment 2008/2009

Catalogue of studies in English for the academic year 2008/2009 is already available!

Studies for foreigners

Guidebook for Candidates for Studies at the University of Warsaw

Additional information on admission procedure for the academic year 2008/2009 is available at the website of

UW Recruitment Office

Contact:

irk@uw.edu.pl

rekrutacja@adm.uw.edu.pl

The recruitment procedure for the second-cycle graduate evening studies in English at the Institute of Political Science of the University of Warsaw starts on February 15th, 2008. For the detailed information about the recruitment and studies see:

<http://www.inp.uw.edu.pl/?q=studia/studiesinenglish>



Uniwersytet Warszawski, Rejestracja kandydatów na studia

[Start](#)[Katalog](#)[Rejestracja](#)[Wejście..](#)[Pomoc](#)

Lista kierunków i specjalności

Wszystkie studia

[Studia I stopnia](#)[Studia II stopnia](#)[Studia III stopnia](#)[Studia jednolite
magisterskie](#)[Studia w języku
angielskim](#)

- Administracja (2)
- Afrykanistyka (1)
- Arabistyka (2)
- Archeologia (9)
- Astronomia (3)
- Bezpieczeństwo wewnętrzne (5)
- Bioinformatyka i biologia systemów (2)
- Biologia (5)
- Biotechnologia (5)
- Chemia (3)
- Cywilizacja śródziemnomorska (2)
- Dziennikarstwo i komunikacja społeczna (7)
- Ekonomia (8)
- Etnologia (4)
- Europeistyka (14)
- Europeistyka Wschodniostowiańska (7)
- Filologia (37)
- Filologia angielska (5)
- Filologia bałtystyka (1)
- Filologia białoruska (1)
- Filologia germańska (4)
- Filologia klasyczna (2)
- Filologia niderlandzka (1)
- Filologia nowogrecka (1)
- Filologia polska (6)

Psychology Studies in English

Type of studies: uniform master-degree **System of studies:** full-time **Duration:** 5 years

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Fields of studies and specializations

- Psychology
- Studies in English

Conducting units

- University of Warsaw
- Faculty of Psychology

Enrollment

from 2008-04-07 22:00:00 to 2008-07-03

Limit of students

40

Language

English

Description

The studies in English are addressed to both Polish and foreign candidates who have good competence in this language and would like to pursue an international career.

The classes are conducted only in English by academic teachers of the UW Faculty of Psychology who maintain broad academic contacts abroad and write for international magazines as well as distinguished psychologists from renowned foreign universities, e.g. University of Michigan at Ann Arbor, University of Delaware (USA), University of Cambridge (UK), Tel-Aviv University.

Psychology Studies in English were introduced three years ago and since that time they have become more and more popular among both Polish and foreign students. In the academic year 2006/2007 the students were represented by 14 countries from four continents.

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- Zasady kwalifikacji dla kandydatów z dyplomem zagranicznym
- Zasady kwalifikacji na studia równoległe i przeniesienia z innych uczelni
- Exceptions from admission procedure
- Additional information

Admission procedure for candidates with new maturity exam

Admission procedure for candidates with old maturity exam

IRK, Registration

Id

I have PESEL number I do not have PESEL number

PESEL

PESEL number, confirmation

 **Hint**

PESEL number will be your ID in IRK System. Therefore, it is very important. Before you proceed, make sure the PESEL number is correct.

Personal data

Pan Pani

Name

Surname

Date of birth
year-month-day (yyyy-mm-dd) format

Citizenship

Password

Password
min. 6 characters

Password, confirmation

Password restoring

Password restoring, question

Password restoring, answer

E-mail

 **Wskazówka**

Enter question which should be asked while restoring password. Restoring password requires entering correct answer. Entering your e-mail address will enable the IRK System to transfer quickly important information.

Quick contact

Telephone

Mobile phone

 **Hint**

For your own good it is important that Recruitment Committee and later University is able to contact you quickly. Therefore fill in all fields.

Welcome to Internet Candidate Registration



My data:

XXXXXXXXXX (XXXXXXXXXXXXXXXXXXXX)
XXXXXXXXXX

- change personal details
- send your photo for Student ID
- change password (and other account settings)



My fields of study:

- Philology, Italian Studies, full-time first-cycle (added: 2008-04-10 12:49)
- my studies
- payments
- fields of studies catalogue
- print your application
- admission decisions



My exams:

- Egzamininy wstępne dla cudzoziemców i posiadaczy matur/dyplomów zagranicznych. Entrance exams for holder of foreign high school diplomas/ higher education diplomas.

Prosimy o kontakt z Biurem ds. Rekrutacji UW za pośrednictwem e-maila: rekrutacja@adm.uw.edu.pl lub telefonicznie pod numerem telefonu (022) 55 24 043 w celu potwierdzenia zasad rekrutacji. Adres biura: ul. Krakowskie Przedmieście 26/28 00-927 Warszawa Główny kampus, Pałac Kazimierzowski, pokój nr 4.

Jeśli wyślesz przelew z opłatą rekrutacyjną z zagranicy tutaj znajdziesz numery kont.

[show my exams](#)

[choose exams](#)

[exam results](#)

My payments:

- **Charges in total:** 80.00 PLN
- **The sum paid:** 80.00 PLN [show](#)
- [payment details for remittance](#)



Registration step by step

1. complete your personal details
2. choose fields of study
3. choose entrance exams
4. send remittance of application fee
5. Check:
 - chosen exams
 - exam results
 - admission decisions

Centralization of admission for studies in Poland

- ✓ IRC used by 15 Polish higher education institutions (HEI)
- ✓ growing interest in the system introduction – the number of HEIs implementing IRC increases each year
- ✓ similar terms of qualification
- ✓ qualification results announced by most of HEIs at the same time



Project for future development

Internet Catalogue of Studies (ICS) – catalogue of studies conducted by all HEIs available to candidates applying for studies in Poland



Thank you for your attention

